

# Our Enrollment Process

Thank you for your interest in Little Angel Preschool. Enclosed you will find general and financial information along with our enrollment forms.

Classes fill up quickly, so we urge you to submit your application as soon as possible. We enroll on a first come, first served basis. Below is a list of things we will need in order for your child to start at Little Angel Preschool:

- Completed Enrollment Form
- **\$100 Registration Fee for Academic Year ( September - August )**  
**\$40 Registration Fee for Summer Fun \*new students\* ( June - August )**
- Immunization Records
- Birth Certificate

# Financial Information

Tuition Prices effective September 2020 - August 2021

**Registration Fee - \$100/\$40 (non-refundable and non-transferable)**

## Monthly Rates

### **Full Day**

5 Full Days - \$875

4 Full Days - \$750

3 Full Days - \$685 (Mon. Wed. Fri.)

2 Full Days - \$570 (Tues. & Thurs.)

### **Half Day**

5 Half Days - \$595

4 Half Days - \$535

3 Half Days - \$440 (Mon. Wed. Fri.)

2 Half Days - \$380 (Tues. & Thurs.)

# Important Tuition Facts

Tuition is due on the 15th of each month. If payment is not received by the 30<sup>th</sup> of the current month, children will not be permitted to return to preschool until the amount due is paid in full.

The registration fee of \$100 for the Academic Year and/or the \$40 fee for Summer Fun covers:

- All Snacks, Art materials, Curriculum materials, Writing Utensils, and Monthly subscriptions to My Big World, Science Spin, and Let's Find Out children's educational magazines.

\* Returned checks due to insufficient funds, etc. will be assessed a \$25.00 fee. Replacement payment must be made in cash or by money order only.

\* After your child has been enrolled for at least three months, you will be allowed one week vacation time for which you are not required to pay. This must be taken all in one week. A request form must be completed in advance.

\* No money will be refunded for days missed due to illness.

\* All holidays and in service days will be factored into the tuition.

\* A discount of 20% will be given to siblings that are attending during the same year. Siblings who are attending Life Center Academy are also entitled to a discount that will be determined through the business office. A 5% discount is given for Military/Gov't/Civil Servant, LCA Alumni, Ministers, and Missionaries.

\* On occasion, if child care is needed for additional days above what you have prepaid, the following fees apply:

Half Day - \$25.00

Full Day - \$40.00

Arrangements must be made 48 hours in advance with the office.

## **Late Pick Up**

Child care services are provided until 6:00 pm for full day students and 12:30 pm for half day students. If you are unable to pick up your child by those times, the following charges apply:

12:31 - 12:45pm or 6:01 - 6:15pm	\$20.00	1:01 - 1:15pm or 6:31 - 6:45pm	\$45.00
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12:46 - 1:00pm or 6:16 - 6:30pm	\$30.00	1:16 - 1:30pm or 6:46 - 7:00pm	\$60.00
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# Calendar Information

## School Starts on Tuesday, September 8, 2020

Below is a list of holidays and special dates when we will be closed or operating on an Early Dismissal schedule:

- Monday, October 12, 2020 - Columbus Day (Closed)
- Wednesday, November 25, 2020 - Early Dismissal - 12:35pm
- Thurs & Fri., November 26 & 27, 2020 - Thanksgiving Break (Closed)
- Wednesday, December 23, 2019 - Early Dismissal - 12:35pm
- December 24, 2019 - January 1, 2021 - Christmas Break (Closed)
  - School reopens on Monday, January 4, 2021
- Monday, January 18, 2021- Martin Luther King Day (Closed)
- Friday, February 12, 2021 - Teacher In-Service Day (Closed)
- Monday, February 15, 2021 - President's Day (Closed)
- Friday, April 2 - Monday, April 5, 2021 Easter Break (Closed)
- Monday, May 31, 2021 - Memorial Day (Closed)
- Thursday, June 3, 2021 Last Day of Academic School Year
- Friday, June 4, 2021 - (Closed) AWARDS PRESENTATION DAY!

(Summer Fun Program is from Monday, June 7 - Friday, August 27)

- Monday, July 5, 2021 - Independence Day Observed (Closed)
- August 30 - September 3, 2021- Teacher In-Service Week (Closed)

# General Information

Little Angel Preschool offers a loving, safe environment for your child to develop socially, academically, and creatively.

## **General Daily Schedule:**

7:00 am	Preschool opens
7:00 am-8:30/9:00 am	Social time (Indoor and Outdoor play)
8:30/9am-11:30am/12pm	Classes begin (Morning Activities, Snack, Circle Time, Learning Groups, Bible, Music and Movement)
11:30 am	Lunch time (PreK-3 class)
12:00 pm	Lunch time (PreK-4 class)
12:30 pm	Play time (PreK-3class)
12:30 pm	Play time (PreK-4 class)
	<b>Half-day student pick up time</b>
	PreK-3 class prepares for nap
1:00 pm	PreK-4 class prepares for nap
2:30 pm	Wake up and snack time
3:00 pm-6:00 pm	Outdoor play, soccer field, and indoor center activities

# Our Classes and Our Staff

Each class has a mixture of activities, play centers, and hands-on learning time throughout the day.

**PreK-3 Class:** This class is designed for children who are three years old and will turn four during the course of the school year. It is the perfect atmosphere for your child to develop strong social skills, adjust to a school setting, and begin to foster a love of learning through play based activities and hands on learning experiences! Students in this class must be totally toilet trained and verbal in order to participate.

**PreK-4 Class:** This class has a more structured learning environment. Children are encouraged to accept responsibility and taught to function independently in the classroom. The focus of this class is to prepare the children for kindergarten.

We are very blessed to have such an accomplished staff! Our lead teachers hold either Master's or Bachelor's degrees in Early Childhood education and our assistant teachers hold an Associate's degree or possess extensive work experience with children. Most of our teachers and assistants have been with us for many years. In addition, our staff is also trained in CPR, BLS and First Aid.

The staff is well trained in our Christian based curriculum which is very strong in Phonics. All staff works together to provide the best well-rounded education possible for your preschooler. Teachers communicate with each other to insure that the curriculum flows in such a way that there are no learning gaps from the three year old class to the PreK-4 class and from the PreK-4 class to kindergarten. We consider it a privilege to serve the families in our community.